

## Work Plan – BCP Corporate and Community Overview and Scrutiny Committee

The following work plan items are suggested as early priorities to the Corporate and Community O&S Committee by the Chair and Vice Chair, following consultation with officers.

	Subject and background	Anticipated benefits and value to be added by O&S engagement	How will the scrutiny be done?	Lead Officer/Portfolio Holder	Report Information
<b>Meeting Date: Monday 6 February 2023</b>					
1.	<b>Transformation Update</b> To consider an update on the Transformation programme including the financial position	To ensure that the Committee maintains an oversight of this issue.	Committee Report	PH – Finance and Transformation Chief Executive	Contact Democratic Services for further information.
2.	<b>Budget and Medium-Term Financial Plan 2023/24</b> To consider the appropriate Cabinet report.	To provide an opportunity for pre-decision scrutiny of the Cabinet report and an opportunity to make recommendations as appropriate.	Cabinet report / briefing paper	PH – Finance and Transformation Director of Finance	Contact Democratic Services for further information.
<b>DATE to be allocated</b>					
1.	<b>End of year Corporate Performance Report</b>	To provide the Committee with an overview of performance and an opportunity to consider any areas to target scrutiny.	Committee/ Cabinet report	PH - Finance and Transformation Head of Policy and Research	
2.	<b>Business Improvement Districts</b> To consider information from the local BIDs on current issues and priorities.	To enable the Committee to hear from the Council's partners in the local BIDS and consider ways to work together	Committee Report	PH – Development Growth and Regeneration Director Economic Development	Moved from October meeting date to accommodate budget

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<b>Commissioned Work</b> Work commissioned by the Committee (for example task and finish groups and working groups) is listed below: Note – to provide sufficient resource for effective scrutiny, no more than 2 items of commissioned work will run at a time. Further commissioned work can commence upon completion of previous work.					
	<b>Complaints Procedure – Working group</b> To scrutinise and review the current complaints procedure and its effectiveness, to consider any opportunities for improvements.	To allow a more in-depth piece of work to analyse current practice and to consider making recommendations if required	Task and Finish Group	PH – Council Priorities and Delivery	
<b>Update Items</b> The following items of information have been requested as updates to the Committee. The Committee may wish to receive these in an alternative to format to Committee updates (e.g. by emailed briefing note outside of the Committee) to reserve capacity in Committee meetings for items of value-added scrutiny.					
	Request made at the Committee meeting held on 12 December 2022.	The wider list of assets considered for disposal and the reasons for those selected for shortlist and 2. The timetable for the controlled disposal of public assets, which maximises value and controls risk, over the period of the Transformation Programme.	TBC	PH – Finance and Transformation	

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<b>Annual Reports</b>					
	<b>Crime and Disorder Scrutiny Report</b>	Statutory requirement	Committee Report	PH – Community Safety and Regulatory Services	
	<b>Budget Report</b>	Ensure that there is scrutiny of the annual budget setting process	Committee Report	PH – Finance and Transformation Director of Finance	
<b>Requested items – Further details and dates to be allocated</b>					
	<b>Our Cultural Plan</b>	TBC	Cabinet Report	PH – Tourism, Culture and Vibrant Places	Cabinet report deferred to the March Cabinet.
	<b>Award of Gigabit Fibre Neutral Host Operator</b>	TBC	Cabinet Report	PH – Development, Growth and Regeneration	Cabinet report deferred to next municipal year
	<b>Library Strategy</b>	TBC	Cabinet / Committee report	PH – Tourism, Culture and Vibrant Places	Cabinet report deferred to next municipal year
	<b>Pay and Reward update</b>	TBC	Committee Report	TBC	
	<b>External Consultancy Contracts</b>	TBC	TBC	TBC	
	<b>Shared Prosperity Fund and Investment Plan</b>	TBC	TBC	PH – Transformation and Finance	Member seminar arranged on this issue

Our Cultural Plan, Award of Gigabit Fibre Neutral Host Operator, Library Strategy, Pay and Reward. Other items suggested were the Shared Prosperity Fund and Investment Plan and scrutiny of external consultancy contracts.